

Weddings At Smoky Ridge

Lease and Service Agreement

Wedding Date: _____ Ceremony Time: _____

Rehearsal Date/Time: _____ Reception Time: _____

Expected Number of Guests: _____

Today's Date: _____ Resv. No. _____ Coordinator: _____

Bride: _____ Groom: _____

Address: _____ Address: _____

City: _____ City: _____

State: _____ Zip: _____ State: _____ Zip: _____

Phone: (H) _____ Work: _____ Phone: (H) _____ Work: _____

Email (1): _____ Email (2): _____

How Did You Hear of Us? _____

Price List

- Peak Season Rentals are March 15 to October 31, Holidays
- Pavilion, Pond, Grass Area Rental
 - Peak Season (Friday -Sunday) - \$2600
 - Peak Season (Monday – Thursday) - \$1600
 - Off Season - \$1200
- Banquet Room
 - Peak Season (Friday-Sunday) - \$250
 - Peak Season (Monday – Thursday) - \$200
 - Off Season - \$200

Services Available

- Pavilion Rental Fee: _____
- Banquet Room Rental Fee: _____
- Bridal Suite: Included in all Weddings at no cost
- The Lodge Kitchen: Available to the Bridal Party for personal use and snack preparation at not cost.
- Event Supervisor Fee**: number of hours of event _____ x \$20/hr = _____
- Setup/Tear Down Fee**: ___ \$200 _____
- Kitchen Supervisor Fee**: ___ \$200 _____
- Sales Tax (9.25%): _____

TOTAL RENTAL FEE: _____

** Fees waived upon proof of contract with approved Smoky Ridge Event Planner or Caterer

Payment Schedule

Smoky Ridge Payment Policy is 30% non-refundable deposit at booking. The addition fees (**) are charged at booking and will be refunded upon proof of contract with a Smoky Ridge Event Planner or Caterer. Balance is due 120 calendar days from the Event Date.

Description	Amount	Due Date	Check or CC Number
Deposit (30%)			
** Refund			
Balance (70%)			

Payment Method

- Cash
- Check
- Credit Card

Credit Card Information:

Name on Card: _____

Address: _____

Exp: _____

CVS Code: _____

Make a copy of the Driver's License

This worksheet serves as a proposal for our services. This becomes a valid contract once the facility lease agreement and this service lease agreement are signed. Please be sure to read "Important Disclosure prior to signing. Guest agrees to all charges described above.

Signature

Date